

Admission Documentation Checklist (for Applicants)

- DD Form 214
- Proof of Residency
- Proof of disability if under age 62
- Income Verification (award letter, bank statement)
- Application
- Past Life Social History
- Financial Questionnaire (Long-term Care)
- Assisted Living Resident Income Disclosure Form (Assisted Living)
- VA Form 10-10EZ
- Copy of insurance cards
- Copy of Power of Attorney and/or Living Will, and Advance Directive
- Assisted Living Residents who wish to have a vehicle at Charlotte Hall must complete an application for vehicle registration
 - Valid Maryland Drivers License
 - Valid Maryland Vehicle Registration
 - Proof of Insurance

- MI/MR ID Screen (included in packet)
- Physician Order sheet (included in packet)
- Maryland Medical Assistance form 3871 (included in packet)
- Physician's Certification of Competency (included in packet, 1 Dr. only needed)
- Immunization record (including influenza and pneumonia)
- Advance Directives / Living Will
- Any consult reports from last 6 months
- Any C & S relating to MRSA, VRE, C-Diff
- Any CT scans, Doppler studies, ECHO within last year
- B12, Folate, Fe studies within last year
- Last EKG
- Any Pending Appointments